



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon

REQUEST FOR QUOTATION

PRINTING OF IEC MATERIALS (ORS)

Purchase Request No. 2024-11-2225
Approved Budget for the Contract: ₱ 180,000.00


The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement of **Printing of IEC Materials (ORS)** to apply the sum of **One Hundred Eighty Thousand Pesos Only (₱ 180,000.00)** inclusive of VAT, being the **Approved Budget for the Contract (ABC)**, details as follows:

Qty.	Unit	ITEM/S DESCRIPTION
4500	pcs	Leaflets
1,000	pcs	Bifold Brochure
700	pcs	Tri-Panel Right Pocket Folder
		*see attached document for reference

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2nd Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail : slsuprocedurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.


MARIDEL C. ZABELLA
Head, Procurement Office
Southern Luzon State University
Lucban, Quezon
Tel. No.: (042)540-6519

REFERENCE FOR CANVASS OF LEAFLETS, BIFOLD BROCHURE, AND TRI-PANEL RIGHT POCKET FOLDER

1. PRINTING OF LEAFLETS

Size: A5

Orientation: Portrait

Print Type: Full Color, Bleed, Back-to-back

Paper Type: Coated One Side (C1S) #120; Glossy Finish (front), Matte Finish (back)

No. of Copies: 500 pcs per poster (9 posters x 500 pcs = 4,500 copies)

2. PRINTING OF BIFOLD BROCHURE

Size: A5

Orientation: Portrait

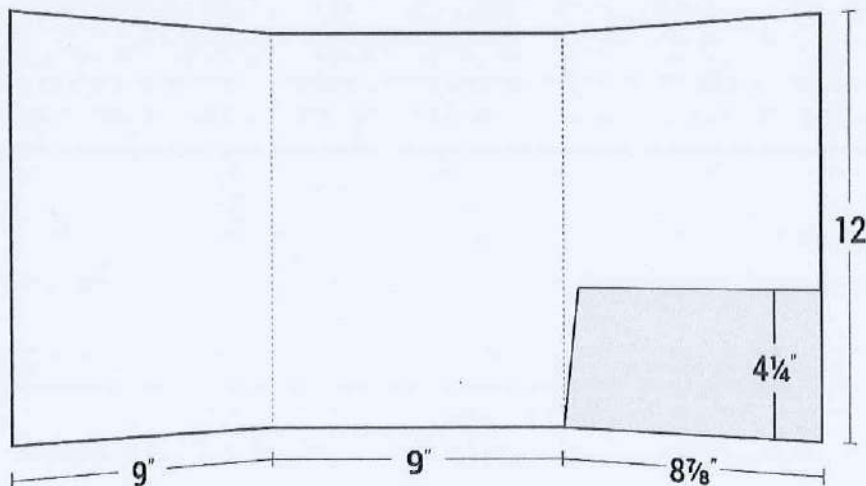
Print Type: Full Color, Bleed, Back-to-back

Paper Type: Coated Two Sides (C2S) #120; Glossy Finish (front and back)

No. of Copies: 1,000 pcs

3. PRINTING OF TRI-PANEL RIGHT POCKET FOLDER

Size and Dimension: 9" x 9" x 8 $\frac{7}{8}$ " (width) 12" (height) 4 $\frac{1}{4}$ " (pocket height)



Print Type: Full Color, Bleed, Back-to-Back,

Paper Type: Matte

No. of Copies: 500 pcs

FOR CONCERNS RELATED TO THE PRINTING OF THESE MATERIALS, PLEASE REFER TO THE FOLLOWING CONTACT INFORMATION:

MR. GIEHWAY R. LIWANAG

Science Research Assistant

Innovation and Technology

Support Services Office

0995 865 5167

itsso@slsu.edu.ph